

National Anti-Corruption Commission BRIEF ES - Human Resources

SB24-000007

This brief contains HR metrics and other staffing information.

STAFFING

	30 June 2024	31 October 2024
Headcount*	220	223
Average Staffing Level (ASL)*	189	212.4
Full Time Equivalent (FTE)*	194	211.8
Secondees**	0	0
Labour Hire**	7	7

*Includes Statutory Office Holders

**Salary for secondees and labour hire staff is paid by their home agency or the labour hire company

Employment arrangements for NACC staff

Category	30 June 2024		31 October 2024	
	Headcount	FTE	Headcount	FTE
Statutory office holders	5	5	5	5
Ongoing	203	197.4	210	200
Non-ongoing	12	11.9	8	6.7
Total	220	213.9	223	211.7

Staffing Levels by Branch

Branch	30 June 2024		31 October 2024	
	Headcount	FTE	Headcount	FTE
Enabling services	38	37.2	39	36.5
Operations	63	62.2	64	61.8
Operational Capability	31	30.7	36	34.6
Evaluation	32	29.9	31	28.9
Legal	26	24.4	19	17.6
MCCPE	19	18.6	20	19.3
Executive and Business Support	6	6	9	8
Statutory Office Holders	5	5	5	5
Total	220	213.9	223	211.7

Staffing by gender as at 30 June 2024

	APS 3	APS 4	APS 5	APS 6	EL 1	EL 2	SES Band 1*	SES Band 2**	Statutory Officers	Total
Female	1	7	15	40	41	11	3	0	2	120
Male	1	3	9	26	37	16	5	0	3	100
Total	2	10	24	66	78	27	8	0	5	220

Staffing by gender as at 31 October 2024

	APS 3	APS 4	APS 5	APS 6	EL 1	EL 2	SES Band 1	SES Band 2*	Statutory Officers	Total
Female	1	6	17	41	44	13	2	0	2	127
Male	0	3	11	23	38	14	4	1	3	97
Total	1	9	28	64	82	27	6	1	5	223

*SES Band 2 is a temporary position

- There is a higher proportion of female employees in the APS 3 – Executive Level 1 classifications.
- There is higher proportion of male employees in the Executive Level 2 and SES classifications.

Staffing – Diversity

- Diversity information is self-reported by employees and recorded in Aurion.

Aurion HRMIS	#
Employees identifying as First Nations	1
Employees identifying as having a disability	4

- Diversity information is self-reported by employees in the 2024 APS Census*.

2024 APS Census	Percentage	Respondents
Employees identifying as First Nations	1%	2
Employees identifying as having a disability	11%	20
Culturally and linguistically diverse	18%	33

*180 NACC employees responded to the APS Census.

Staffing by location and classification 30 June 2024

Classification	Canberra	Sydney	Brisbane	Melbourne	Perth
APS 1-6	41	14	17	20	11
EL 1	34	17	10	14	3
EL 2	15	5	1	4	2
SES	5	1	0	1	0
Stat Officer	2	1	1	1	0
Total	97	38	29	40	16

Staffing by location and classification 31 October 2024

Classification	Canberra	Sydney	Brisbane	Melbourne	Perth
APS 1-6	41	14	16	21	10
EL 1	38	19	7	14	4
EL 2	11	7	2	5	2
SES	6	1	0	0	0
Stat Officer	2	1	1	1	
Total	98	42	26	41	16

COMMENCEMENTS and RECRUITMENT

	2023-2024	1 July 2024 - 31 October 2024
New commencements	111	19
Positions advertised	48 (+11 EOIs)	21
Current recruitment underway	-	2
Total	48	42

APS SEPARATIONS:

	2023-2024	1 July 2024 - 31 October 2024
Transferred to another APS agency	24	13
Resignation	16	4
Retired (Age)	1	2
Completion of non-ongoing contract	1	-
Total	42 (22%)	19

WORKPLACE BEHAVIOUR AND WHS

	2023-2024	1 July 2024 - 31 October 2024
Bullying and harassment complaints	0	3
Code of Conduct matters finalised	0	0
Comcare claims accepted	2	0
Performance Management	0	0

APS Census

- Open 6 May to 7 June 2024.
- 180 of 202 eligible NACC staff responded (89 percent participation).
- Results were released to agencies on Monday 29 July 2024.
- For reporting purposes, NACC is classified as a small agency (101-250 employees).
- Agency results and supporting action plans are to be published by no later than Monday 25 November 2024.
- General Managers have received their branch results (except for Legal as they received fewer than 12 responses).
- Action planning for NACC and branch level results is underway and we are on track to meet the 25 November publishing deadline.

Cleared by: George-Philip de Wet	Cleared date: 20/11/24	Action officer: [REDACTED]
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National Anti-Corruption Commission BRIEF ES - Statutory Office Holder Arrangements

SB24-000008

This brief outlines arrangements for the Commission's Statutory Office Holders, including remuneration, travel arrangements, and relevant Commission 'home' office location.

Key Points

- The Commission comprises of 5 Statutory Office Holders.
 - National Anti-Corruption Commissioner: The Hon Paul Brereton AM RFD SC
 - Three Deputy Commissioners: Dr Ben Gauntlett; Ms Kylie Kilgour; and Ms Nicole Rose PSM
 - Chief Executive Officer: Mr Philip Reed
- Former Deputy Commissioner Jaala Hinchcliffe was appointed to the Commission from 1 July 2023 until 11 February 2024 inclusive. Deputy Commissioner Kilgour was appointed to the Commission on 12 February 2024.
- The Statutory Office Holders have total remuneration, travel entitlements and allowances determined by the Remuneration Tribunal under the current *Remuneration and Allowances for Holders of Full Time Public Office Determination Compilation No.2 2024* and *Remuneration Tribunal (Official Travel) Determination 2024*.

Statutory Office Holder Remuneration and office locations

- Information relating to the remuneration of all NACC Statutory Office Holders is publicly available and is outlined in *Remuneration and Allowances for Holders of Full Time Public Office Determination (No. 2) 2023*.
- The annual remuneration for each of the NACC Statutory Office Holders:
 - Commissioner: \$784,600
 - Deputy Commissioner: \$612,980
 - Chief Executive Officer: \$459,760
- The notional primary office locations of the NACC Statutory Office Holders are:
 - Commissioner Brereton: Canberra
 - Deputy Commissioner Gauntlett: Sydney
 - Deputy Commissioner Kilgour: Melbourne
 - Deputy Commissioner Rose: Canberra
 - *Former Deputy Commissioner Hinchcliffe: Canberra*
 - Chief Executive Officer Reed: Brisbane
- The notional primary office location of each Statutory Office Holder allows for the appropriate determination and calculation of travel allowance to be paid during official travel.

Statutory Office Holder Travel

- Information relating to the travel entitlements and allowances of all NACC Statutory Office Holders is publicly available and are paid in accordance with *Remuneration Tribunal (Official Travel) Determination 2024*.
- Travel allowance is paid during official travel only. The *Official Travel* determination does not apply for travel between the place of residence and the primary office location.

- Travel undertaken by Commission staff, including Statutory Office Holders, is in accordance with the Whole of Australian Government travel policy and guidelines.
- **Total Statutory Office Holder travel** for the period 1 July 2024 to 31 October 2024 is **\$34,535**:
 - Flights: \$21,538
 - Accommodation and allowances: \$11,619
 - Transport costs: \$1,378
- **Total Statutory Office Holder travel** for the period 1 July 2023 to 30 June 2024 is **\$194,833**:
 - Flights: \$123,431
 - Accommodation and allowances: \$57,982
 - Transport costs: \$13,420

Refer to brief **SB24-000009 Travel for further information on costs.**

Complimentary Airline Lounge Memberships

Statutory Officer	Qantas Chairman’s Lounge	Virgin Beyond	Comments
Commissioner Brereton	Yes	No	<ul style="list-style-type: none"> • From 2011 to 2015, Commissioner Brereton had complimentary membership of the Qantas Chairman’s Lounge associated with his Defence Appointment • On 15 October 2023, The Commissioner was invited to resume his Qantas Chairman’s Lounge membership which he accepted on 19 October 2023. • Does not hold complimentary Virgin Beyond membership.
Deputy Commissioner Gauntlett	Yes	No	<ul style="list-style-type: none"> • Currently holds complimentary Qantas Chairman’s Lounge membership. • Does not hold complimentary Virgin Beyond membership.
Deputy Commissioner Kilgour	Yes	No	<ul style="list-style-type: none"> • Currently holds complimentary Qantas Chairman’s Lounge membership. • Does not hold complimentary Virgin Beyond membership.
Deputy Commissioner Rose	Yes	Yes	<ul style="list-style-type: none"> • Currently holds Qantas Chairman’s Lounge and Virgin Beyond memberships as Deputy Commissioner. • Deputy Commissioner Rose has held these memberships for 4 to 5 years related to previous senior level roles.
Chief Executive Officer Reed	Yes	No	<ul style="list-style-type: none"> • Currently holds Qantas Chairman’s Lounge membership as CEO of the Commission – granted on 2 August 2023. • Mr Reed previously had Chairman’s Lounge membership from 2010 to 2018 (in his capacity as head of agency of a number of Queensland Government agencies, and then as CEO for the Royal Commission into Institutional Responses to Child Sexual Abuse). • Does not hold complimentary Virgin Beyond membership.

Complimentary Airline Lounge Membership for former Deputy Commissioner Jaala Hinchcliffe (who was appointed to the Commission from 1 July 2023 to 9 February 2024):

Statutory Officer	Qantas Chairman's Lounge	Virgin Beyond	Comments
Deputy Commissioner Hinchcliffe	Yes	No	<ul style="list-style-type: none"> • Held Qantas Chairman's Lounge Membership as a Deputy Commissioner. • Previously had Chairman's Lounge Membership from when appointed as Integrity Commissioner of the Australian Commission for Law Enforcement Integrity

Cleared by: George-Philip de Wet	Cleared date: 5/11/2024	Action officer: Section 47E - Certain operations of agents
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National Anti-Corruption Commission BRIEF ES - Travel

SB24-000009

Overview of travel for the Commission from July 2024 to October 2024 and high-level total Commission travel costs from 1 July 2024 to **31 October 2024**.

Key Points

- The Commission comprises 5 Statutory Office Holders:
 - Commissioner: The Hon Paul Brereton AM RFD SC
 - Three Deputy Commissioners: Dr Ben Gauntlett, Ms Kylie Kilgour and Ms Nicole Rose PSM
 - Chief Executive Officer: Mr Philip Reed
- Former Deputy Commissioner Ms Jaala Hinchcliffe was appointed to the Commission from 1 July 2023 until 11 February 2024 inclusive. Deputy Commissioner Ms Kylie Kilgour was appointed to the Commission on 12 February 2024.
- The Commissioner undertook three international trips for the period from 1 July 2023 to 30 June 2024. The total travel cost for the three trips was \$52,758. These costs are included in the figures below.
- Deputy Commissioners and the CEO did not take any international trips.
- There were no international trips between 1 July 2024 and 31 October 2024

Total Commission Travel Costs 1 July 2024 to **31 October 2024**

Total Commission Travel Costs (1 July 2024 to 31 October 2024)

	Total for Commission costs
Period	1 July 2024 – 31 October 2024
Flights	\$193,614
Accommodation/Travel Allowances	\$183,728
Transportation	\$46,403
Total travel costs	\$423,745*

*Total Travel Costs recorded in FMIS to 31 October 2024, excluding unreconciled Credit Card Transactions.

Total Commission Travel Costs (Excluding SoH) 1 July 2024 to 31 October 2024

	Commission staff (excl SoH)
Period	1 July 2024 – 31 October 2024
Flights	\$172,076
Accommodation/Travel Allowances	\$172,109
Transportation	\$45,025
Total travel costs	\$389,210*

*Total Travel Costs recorded in FMIS to 31 October 2024, excluding unreconciled Credit Card Transactions.

Travel for Statutory Office Holders – 1 July 2024 to 31 October 2024

Traveller	Commissioner Brereton	DC Gauntlett	DC Rose	DC Kilgour	CEO Reed	TOTAL
Flights	\$8,689	\$3,838	\$1,103	\$4,858	\$3,050	\$21,538
Accommodation & Allowances	\$4,029	\$1,155	\$469	\$4,566	\$1,400	\$11,619
Transportation	\$242	\$0	\$272	\$602	\$262	\$1,378
Total travel costs	\$12,959	\$4,993	\$1,844	\$10,026	\$4,713	\$34,535

Total Commission Travel Costs 1 July 2023 to 30 June 2024
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Total Commission Travel Costs 1 July 2023 to 30 June 2024

	Total for Commission costs
Period	1 July 2023 – 30 June 2024
Flights	\$493,020
Accommodation/Travel Allowances	\$451,197
Transportation	\$133,776
Total travel costs	\$1,077,993

Total Commission Travel Costs (Excluding SoH) 1 July 2023 to 30 June 2024

	Commission staff (excl SoH)
Period	1 July 2023 – 30 June 2024
Flights	\$369,589
Accommodation/Travel Allowances	\$393,215
Transportation	\$120,356
Total travel costs	\$883,160

Total Commission choice of carriers

	Total for Commission (incl SOH)	Commission staff (excl SoH)
Period	1 July 2023 – 30 June 2024	
Number of trips	1,253	1,136
QANTAS	54%	54%
Virgin	45%	45%
Other	1%	1%

Travel for Statutory Office Holders – 1 July 2023 to 30 June 2024
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Traveller	Commissioner Brereton	DC Hinchcliffe	DC Gauntlett	DC Rose	DC Kilgour	CEO Reed	TOTAL
Period	1 July 23 – 30 Jun 24	1 Jul 2023 – 11 Feb 24	1 Jul 23 – 30 Jun 24	1 Jul 23 – 30 Jun 24	12 Feb 23 – 30 Jun 24	1 Jul 23 – 30 Jun 24	
Total number of trips	27	15	21	13	13	28	117
Flights	\$74,548	\$3,047	\$7,950	\$4,518	\$10,317	\$23,051	\$123,431
Accommodation & Allowances	\$25,838	\$-	\$1,750	\$1,346	\$5,737	\$23,311	\$57,982
Transportation	\$7,544	\$889	\$169	\$1,182	\$987	\$2,649	\$13,420
Total travel costs	\$107,930	\$3,936	\$9,869	\$7,046	\$17,041	\$49,012	\$194,833

Choice of carrier (SOH)	%
QANTAS	61%
Virgin	38%
Other	1%

National Anti-Corruption Commission BRIEF
ES - 11 Attachment A – Travel – Tables A to E

SB24-000009

This Attachment provides a summary and detailed breakdown of travel undertaken by each of the Statutory Office Holders in 2024-25 to 31 October 2024.

Table A – The Commissioner travel for the period 1 July 2024 to 31 October 2024

Trip Details	Departure date	Return date	Cost (flights and accommodation)
Canberra/ Sydney	26-Jul-24	26-Jul-24	\$ 458
Canberra/Sydney/Canberra	10-Oct-24	15-Oct-24	\$ 996
Sydney/Hobart/Melbourne/Canberra	21-Oct-24	24-Oct-24	\$ 2,409
Canberra/Sydney/Canberra	25-Sep-24	28-Sep-24	\$ 757
Canberra/Brisbane/ Sydney	19-Aug-24	22-Aug-24	\$ 2,541
Canberra/Brisbane/Sydney/Canberra	30-Jun-24	06-Jul-24	-\$ 966
Syd/Dwn/Syd Sydney/Darwin/Sydney	28-Jul-24	01-Aug-24	\$ 5,447
Canberra/Sydney/Canberra	25-Sep-24	25-Sep-24	\$ 1,077
Total flights and accommodation			\$ 12,718
Costs for items such as transport/taxis			\$ 242
TOTAL			\$ 12,959

Table B - Deputy Commissioner Dr Ben Gauntlett travel for the period 1 July 2024 to 31 October 2024

Flight / Travel details	Departure date	Return date	Cost (flights and accommodation)
Sydney/Canberra/Sydney	22/07/2024	23/07/2024	\$ 428
Sydney/Alice Springs/Darwin/Adelaide/Sydney	28/07/2024	1/08/2024	\$ 2,201
Sydney/Canberra/Sydney	13/08/2024	14/08/2024	\$ 737
Sydney/Canberra/Sydney	21/10/2024	23/10/2024	\$ 1,627
Total flights and accommodation			\$ 4,993
Costs for items such as transport/taxis			
TOTAL			\$ 4,993

Table C - Deputy Commissioner Ms Nicole Rose travel for the period 1 July 2024 – 31 October 2024

Flight / Travel Details	Departure date	Return date	Cost (flights and accommodation)
Canberra/Sydney/Canberra	17/10/2024	18/10/2024	\$1,572
Total flights and accommodation			\$1,572
Costs for items such as transport/taxis			272
TOTAL			\$1,844

Table D - Deputy Commissioner Ms Kylie Kilgour travel for the period 1 July 2024 –31 October 2024

Flight / Travel Details	Departure date	Return date	Cost (flights and accommodation)
Canberra/ Melbourne	09-Jul-24	09-Jul-24	\$ 1,478
Melbourne/Canberra/Melbourne	13-Aug-24	16-Aug-24	\$ 2,332
Melbourne/Canberra/Melbourne	21-Oct-24	24-Oct-24	\$ 2,577
Melbourne/Canberra/Melbourne	28-Oct-24	31-Oct-24	\$ 3,037
Total flights and accommodation			\$ 9,424
Costs for items such as transport/taxis			\$ 602
TOTAL			\$ 10,026

Table E – Chief Executive Officer Mr Philip Reed travel for the period 1 July 2024 to 31 October 2024

Flight / Travel Details	Departure date	Return date	Cost (flights and accommodation)
Ballina / Sydney/ Ballina	26/08/2024	28/08/2024	\$ 1,653
Brisbane/ Canberra/ Brisbane	18/09/2024	19/09/2024	\$ 2,797
Total flights and accommodation			\$ 4,450
Costs for items such as transport/taxis			\$ 262
TOTAL			\$ 4,713

*Statutory Office Holder Travel costs contain a mixture of GST Inclusive and GST Exclusive figures. Where Statutory Office Holders have been provided their allowance, this excludes GST as GST is not applicable.

National Anti-Corruption Commission BRIEF
ES - 11 Attachment B – Travel – Tables A to F

SB24-000009

This Attachment provides a summary and detailed breakdown of travel undertaken by each of the Statutory Office Holders in 2023-24.

Table A – The Commissioner travel for the period 1 July 2023 to 30 June 2024

Location	Departure date	Return date	Cost (flights and accommodation)
Sydney/Canberra/Sydney Attend Canberra Office	2/07/2023	8/07/2023	\$ 4,193
Sydney/Canberra/Sydney Attend Canberra Office	11/07/2023	13/07/2023	\$ 955
Sydney/Canberra/Sydney Attend Canberra Office	19/07/2023	22/07/2023	\$ 2,938
Sydney/Melbourne/Canberra/Sydney Attend Melbourne Office and related meetings 25 Jul; Attend Canberra Office 26-28 Jul	24/07/2023	28/07/2023	\$ 3,737
Sydney/Canberra/Sydney Attend Canberra Office	31/07/2023	4/08/2023	\$ 3,304
Sydney/Canberra/Sydney Attend Canberra Office	6/08/2023	10/08/2023	\$ 3,768
Sydney/Canberra/Sydney Attend Canberra Office	14/08/2023	17/08/2023	\$ 3,323
Sydney/Canberra/Sydney Attend Canberra Office	21/08/2023	24/08/2023	\$ 2,643
Sydney /Canberra Attend Canberra Office	28/08/2023	28/08/2023	\$ 690
Canberra/Melbourne/Canberra National Integrity Summit -Melbourne	29/08/2023	30/08/2023	\$ 1,443
Sydney /Canberra/Sydney Attend Canberra Office	4/09/2023	7/09/2023	\$ 2,484
Sydney/Canberra/Sydney Attend Canberra Office	10/09/2023	15/09/2023	\$ 1,594
Sydney/ Vienna /Sydney UN Commission on Crime Prevention & Criminal Justice Conference	19/09/2023	25/09/2023	\$ 19,627
Sydney /Canberra /Sydney Attend Canberra Office	27/09/2023	29/09/2023	\$ 1,120
Sydney /Canberra/Sydney Attend Canberra Office	2/10/2023	6/10/2023	\$ 924
Sydney /Canberra /Sydney Attend Canberra Office	8/10/2023	13/10/2023	\$ 2,512
Canberra/Sydney /Canberra Attend Sydney Office	27/10/2023	30/10/2023	\$ 2,030
Sydney/Canberra/Sydney	15/11/2023	17/11/2023	\$ 2,938
Adelaide/Canberra/Adelaide	19/11/2023	21/11/2023	\$ 1,968
Sydney/ Atlanta /Sydney	7/12/2023	18/12/2023	\$ 22,688
Canberra/Melbourne/Canberra	22/02/2024	23/02/2024	\$ 2,174
Wagga Wagga	14/05/2024	15/05/2024	\$190
Sydney/ Hong Kong/Sydney	21/05/2024	25/05/2024	\$ 8,415
Canberra/Sydney/Canberra	25/06/2024	26/06/2024	\$ 1,088

Location	Departure date	Return date	Cost (flights and accommodation)
Canberra/Brisbane/Sydney/Canberra	30/06/2024	06/07/2024	\$ 3,642
Total flights and accommodation			\$100,386
Costs for items such as taxis			\$7,544
TOTAL			\$107,930

Table B - Deputy Commissioner Dr Ben Gauntlett travel for the period 1 July 2023 to 30 June 2024

Location	Departure date	Return date	Cost (flights and accommodation)
Sydney/Canberra/Sydney	2/07/2023	3/07/2023	\$1,152
Sydney/Canberra/Sydney	7/08/2023	8/08/2023	\$1,057
Sydney/Melbourne/Sydney	17/08/2023	17/08/2023	\$ 480
Sydney /Canberra/Sydney	4/09/2023	5/09/2023	\$ 875
Sydney/Canberra/Sydney	20/09/2023	22/09/2023	\$ 1,179
Sydney/Gold Coast/Sydney	16/11/2023	17/11/2023	\$ 942
Sydney/Canberra/Sydney	4/12/2023	4/12/2023	\$ 593
Sydney/Canberra/Sydney	7/02/2024	8/02/2024	\$ 953
Sydney/Canberra/Sydney	28/02/2024	28/02/2024	\$ 811
Sydney/Canberra/Sydney	30/04/2024	30/04/2024	\$ 422
Sydney/Canberra/Sydney	13/05/2024	13/05/2024	\$ 618
Sydney/Canberra/Sydney	27/06/2024	28/06/2024	\$ 618
Total flights and accommodation			\$ 9,700
Costs for items such as taxis			\$ 169
TOTAL			\$ 9,869

Table C - Deputy Commissioner Ms Jaala Hinchcliffe travel for the period 1 July 2023 – 9 February 2024

Trip and Purpose	Departure date	Return Date	Amount)
Canberra/Sydney/Canberra Meeting Law Enforcement Conduct Commission	18/07/2023	18/07/2023	\$ 415
Canberra/Adelaide/Melbourne Australian Institute of Administrative Law National Conference	27/07/2023	27/07/2023	\$ 508
Canberra/Melbourne/Canberra Attend Melbourne Office	17/08/2023	17/08/2023	\$ 455
Canberra/Melbourne/Canberra Attend Women In Law Enforcement Strategy (WILES) workshop	31/08/2023	31/08/2023	\$ 509
Canberra/Sydney/Canberra	18/07/2023	18/07/2023	\$ 221
Canberra/Melbourne/Canberra	17/08/2024	17/08/2023	\$ 254
Canberra/Melbourne/Canberra	09/11/2023	09/11/2023	\$ 394
Canberra/Gold Coast/Canberra	18/11/2023	18/11/2023	\$ 292
Total Flights and Accommodation			\$ 3,047
Transportation Costs for items such as Taxis			\$889
Total			\$ 3,936

Table D - Deputy Commissioner Ms Nicole Rose travel for the period 1 July 2023 – 30 June 2024

Location	Departure date	Return date	Cost (flights and accommodation)
Canberra/Sydney/Canberra	18/07/2023	18/07/2023	\$415
Canberra/Melbourne/Canberra	17/08/2023	17/08/2023	\$455
Canberra/Sydney/Canberra	8/09/2023	8/09/2023	\$394
Canberra/Gold Coast/Canberra	16/11/2023	18/11/2023	\$1,190
Canberra/Melbourne/Hobart/Melbourne/Canberra	14/12/2023	15/12/2023	\$2,020
Canberra/Sydney/Canberra	22/02/2024	23/02/2024	\$337
Canberra/Sydney/Canberra	12/03/2024	13/03/2024	\$1,053
Total Flights and Accommodation			\$5,864
Transportation Costs for items such as Taxis			\$1,182
TOTAL			\$7,046

Table E - Deputy Commissioner Ms Kylie Kilgour travel for the period 11 February 2024 – 30 June 2024

Location	Departure date	Return date	Cost (flights and accommodation)
Melbourne/Canberra/Melbourne	11/02/2024	16/02/2024	\$ 2,704
Melbourne/Canberra/Melbourne	27/02/2024	29/02/2024	\$ 1,143
Melbourne/Canberra/Melbourne	7/03/2024	8/03/2024	\$ 1,906
Melbourne/Canberra/Melbourne	11/03/2024	13/03/2024	\$ 1,128
Melbourne/Canberra/Melbourne	9/04/2024	11/04/2024	\$ 1,855
Melbourne/Canberra/Melbourne	12/05/2024	13/05/2024	\$ 1,001
Melbourne/Canberra/Melbourne	2/06/2024	7/06/2024	\$ 4,371
Melbourne/Canberra/Melbourne	25/06/2024	27/06/2024	\$ 1,946
Total flights and accommodation			\$16,054
Costs for items such as taxis			\$ 987
TOTAL			\$ 17,041

*Statutory Office Holder Travel costs contain a mixture of GST Inclusive and GST Exclusive figures. Reimbursements to the Commissioner from 2 July to 24 August exclude GST. Where Statutory Office Holders have been provided their allowance this excludes GST as GST is not applicable.

Table F – Chief Executive Officer Mr Philip Reed travel for the period 1 July 2023 to 30 June 2024

Location	Departure date	Return date	Cost (flights and accommodation) (GST inclusive)
Gold Coast/Canberra/Gold Coast	2/07/2023	5/07/2023	\$ 3,382
Gold Coast/Melbourne/Gold Coast	19/07/2023	20/07/2023	\$ 1,562
Gold Coast/Canberra/Gold Coast	25/07/2023	28/07/2023	\$ 2,445
Ballina/Sydney/Ballina	1/08/2023	2/08/2023	\$ 1,088
Gold Coast/Canberra/Gold Coast	15/08/2023	18/08/2023	\$ 2,445
Gold Coast/Canberra/Gold Coast	29/08/2023	1/09/2023	\$ 2,470
Ballina/Canberra/Ballina	10/09/2023	13/09/2023	\$ 3,712
Ballina/Canberra/Ballina	22/10/2023	25/10/2023	\$ 2,537
Gold Coast/Sydney/Gold Coast	27/10/2023	27/10/2023	\$ 1,321
Gold Coast/Canberra/Gold Coast	7/11/2023	10/11/2023	\$ 2,505
Ballina/Sydney/Ballina	21/11/2023	23/11/2023	\$ 2,010
Gold Coast/Canberra/Gold Coast	4/12/2023	8/12/2023	\$ 2,505
Gold Coast/Canberra/Gold Coast	16/01/2024	18/01/2024	\$ 2,354
Gold Coast/Canberra/Melbourne/Gold Coast	29/01/2024	2/02/2024	\$ 3,299
Gold Coast/Canberra/Gold Coast	11/02/2024	15/02/2024	\$ 2,276
Gold Coast/Canberra/Gold Coast	5/03/2024	7/03/2024	\$ 2,100
Ballina/Sydney/Ballina	12/03/2024	14/03/2024	\$ 1,597
Gold Coast/Canberra/Gold Coast	20/03/2024	22/03/2024	\$ 2,245
Gold Coast/Canberra/Gold Coast	27/05/2024	31/05/2024	\$ 1,001
Gold Coast/Canberra/Gold Coast	26/06/2024	28/06/2024	\$ 3,509
Total flights and accommodation			\$ 46,362
Costs for items such as taxis			\$ 2,649
TOTAL			\$ 49,012

National Anti-Corruption Commission BRIEF CEO – 2023-24 Annual Report

SB24-00026

The Commission requested an extension to the 15 October 2024 deadline to provide its 2023-24 annual report to the responsible minister. This brief includes key points from the 2023-24 annual report and provides an overview on the delay in submission.

Key points

- On **4 October 2024**, the CEO wrote to the Attorney-General seeking an extension to the 15 October deadline to provide the report to the Minister. The extension sought was to **Friday 8 November 2024**. The Attorney-General granted the extension on **8 October 2024**.
- Signing of the 2023-24 financial statements was held up by ANAO completing its audit of the Commission's financial statements.
- The Commission submitted its annual report to the Attorney-General on **25 October 2024**.
- **The Attorney-General tabled the Commission's annual report on Tuesday 5 November 2024.**

Chronology

- 27-30 September 2024 – initial scheduled completion date for financial statements audit.
- 4 October 2024 – Application for extension submitted to the Attorney-General's Department (AGD).
- 8 October 2024 – AGD provided Commission's submission to the Attorney-General's Office (AGO).
- 8 October 2024 – Application for extension approved by the Attorney-General.
- 11 October 2024 – ANAO provided draft Closing Letter for Financial Statement Audit.
- 15 October 2024 - Audit and Risk Committee meeting held and the Chair provided endorsement of the financial and performance statements to the Accountable Authority.
- 16 October 2024 – Accountable Authority signed financial statements and management representation letter.
- 17 October 2024 – Signed independent auditor's report and notification of completion of audit received from ANAO (dated 16 October 2024).
- 25 October 2024 – the Commission submitted its 2023-24 Annual report to AGD, who confirmed same day submission to the AGO.
- **5 November 2024 – the Commission's 2023-24 Annual report was tabled and published on the Transparency Portal and the Commission's website.**

Results

Performance

- The Commission had 2 key performance indicators for 2023-24, as per PBS and Corporate Plan.

1.1 KPI – Average time for assessment of referrals

Referral Type	Assessments finalised	Average time for assessment
NACC Act matters	2,690	89 days
Transitioned matters	28	125 days
LEIC Act matters	N/A	N/A

- In November 2023, the Commission refined its approach to recording the closure of referrals requiring the reclassification of approximately 1,600 referrals. The date the reclassification occurred became the recorded closure date in the Commission's case management system. As a result, the average time for the assessment of a referral has been inflated by this reclassification process.
- Results reported for KPI 1.1 includes the average assessment time for matters inherited in subsuming the Australian Commission for Law Enforcement Integrity (ACLEI). Some matters were transitioned to the *National Anti-Corruption Commission Act 2022* (Cth) (NACC Act) with other matters remaining under the *Law Enforcement Integrity Commissioner Act 2006* (Cth).

1.2 KPI – Average duration of finalised investigations

- While the Commission commenced 26 corruption investigations, no investigations under the NACC Act were finalised in the reporting period. One investigation inherited from ACLEI was completed, however this would not provide an average duration. This is not unexpected given it is the Commission's first year of operation.

Commissioner's annual report

- The Commissioner's annual report, as required under s 271 of the NACC Act, is included in Part 2 of the report. It provides further information on the Commission's activities and performance in 2023-24.

Financial statements

- Upon its establishment on 1 July 2023, net assets of \$37.443 million were transferred from the former ACLEI to the Commission.
- The Commission recorded a surplus of \$0.5 million, including depreciation and amortisation.
- The Commission is in a sound financial position at 30 June 2024, with financial assets of \$44.4 million which is in excess of total liabilities of \$28.9 million.
- Total operating expenditure was \$2.6 million under budget, primarily due to employee benefits and supplier expenses being below budget, \$3.9 million and \$3.0 million respectively, offset by the write down of assets of \$3.8 million due to an assessment of ICT infrastructure costs.

Other matters

- As required under the PGPA Rule, an incidence of non-compliance with the finance law reported to the Minister and Finance Minister has been included in the annual report (page 71).
- More information is available in **SB24-000002 Budget and Finance** and **SB24-000033 Significant non-compliance with Finance law**.

Cleared by: Philip Reed	Cleared date: XX/11/2024	Action officer: Section 47C - Certain operations of agencies
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National Anti-Corruption Commission BRIEF ES - Significant non-compliance with finance law

SB24-000033

This brief provides an overview of a significant non-compliance with the finance law identified and reported by the Commission in the 2023-24 annual report. The non-compliance related to the commitment of funds for construction works without specific formal approval in writing as required under s 23(3) of the PGPA Act and s 18 of the PGPA Rule.

Key points

- Section 19 of the Public Governance, Performance, and Accountability Act 2013 (Cth) (PGPA Act) requires that agencies notify their responsible Minister of any significant issue that has affected the entity. Where the issue involves non-compliance with the finance law, agencies must also notify the Minister for Finance.
- In 2023-24 the Commission self-identified a significant non-compliance with the finance law. The Commission's Accountable Authority notified the Attorney-General and Minister for Finance of this non-compliance.
- The non-compliance involved the commitment of funds under three contracts for construction works for fit-out of Commission premises in Canberra, Brisbane, and Perth in 2023-24.
- The Minister for Finance replied to the CEO on 31 October 2024 noting the significant non-compliance and was satisfied with the issues as outlined. The Minister did ask for further advice in respect to the progress of the remediation actions outlined.

BUDGET

- As part of the establishment of the Commission, a total of \$29.8 million in capital funding was provided to establish appropriate premises nationally: a Headquarters in Canberra, offices in Brisbane and Perth, and a minor expansion of existing accommodation in Melbourne.

Construction Contracts

- Request for Tender processes were undertaken to engage construction managers to undertake fit-out works for each of the new properties.
- Three construction contracts were let to construction managers to conduct the fit-outs (PODCON for Canberra and Brisbane) and OPRA Group for Perth.
- The contracts provided for remuneration of the construction manager by a management fee, and reimbursement of the construction costs incurred in procuring trades to conduct the fit-out work.
- Contract values totalled \$32.7 million (GST Inclusive) / \$29.7 million (GST Exclusive). This was within the approved Budget funding of \$29.8 million.

Identification of potential non-compliance

- In the course of preparatory work for the Commission's 2023-24 end of financial year and annual reporting, it was identified that while relevant contracts had been reported on AusTender, those reports did not reflect the full value of the projects, instead only the management fee component had been reported.
- AusTender reporting has been updated to report the correct value of the contracts.
- Subsequent review of documentation identified that while total expenditure for the projects was within the budget allocation, and while various approvals were given at different stages of the process, it was discovered that:
 - there was no specific formal approval in writing for the commitment of funds as required under s23(3) of the PGPA Act and PGPA Rule s18; and
 - the construction contracts were signed by an officer whose financial delegation included the amount of the management fees but did not include the total contract costs.

Determining significant non-compliance

- In determining what constitutes significant non-compliance, the Accountable Authority considered: materiality, occurrence, and risk.
- Given the visibility of the projects, risk of fraud was slight, due to:
 - regular reporting through governance committees,
 - various approvals had been given throughout the project lifecycle,
 - ongoing scrutiny of invoices before payment, and
 - the three (3) contracts in question were authorised by the Commission's Project Director, albeit more than his delegation.
- There was no impact on the financial sustainability of the Commission, as the expenditure was specifically funded through the external budget process and was within budget.
- However, the value of the contracts (\$29.7 million, GST exclusive) represented approximately **30 per cent** of the Commission's total departmental resourcing for 2023-24. For this reason, the Accountable Authority **determined that the non-compliance was significant**.
- The Chair of the Commission's Audit and Risk Committee and the Commission's Australian National Audit Office (ANAO) signing officer were made aware of this non-compliance.
- Through the Commission's end of year financial statement audit, the ANAO, through additional testing, did not identify any further instances non-compliance of this nature.

Remedial Actions

- The Commission identified several remediation actions to address this non-compliance including:
 - Improving the Commission's end-to-end procurement processes and understanding of responsibilities under the PGPA Act, Commonwealth Procurement Rules (CPRs), and other relevant frameworks; and
 - Finalising implementation of the contract module in the Commission's financial system, thereby reducing the risk of not obtaining and documenting s23(3) PGPA Act approvals and meeting AusTender reporting timeframes.
- A progress update on the implementation of the remediation actions is outlined below:
 - To improve the Commission's end-to-end procurement processes and understanding of responsibilities under the PGPA Act, the CPRs and relevant frameworks:
 - As part of induction to the Commission, the APS Induction: Money and Resources module must be completed;
 - The Procurement team is engaging with business areas as they conduct their procurement requirements. The use of the Commonwealth Contracting Suite is encouraged. More specific procurement frameworks and training will be progressively implemented by May 2025, once additional resources are engaged.
 - Implementation of the contracts module in the Commission's financial system:
 - The contracts module has been implemented in the FMIS. As this module is used, continuous configuration improvements will be identified and implemented.

Attachments

A. 2 Oct 2024 – CEO Letter to Attorney General (incl. attachment)

B. 31 Oct 2024 – Minister for Finance Letter to NACC CEO – Significant non-compliance

Cleared by: George-Philip de Wet	Cleared date: 20/11/2024	Action officer: Section 47E - Certain operations of agents
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National Anti-Corruption Commission

CEO

Ref: EC24-000006

2 October 2024

The Hon Mark Dreyfus KC MP
Attorney-General**By email:** Section 47E - Certain operations of agencies, Section 3

Dear Attorney-General,

Notification of significant non-compliance with the finance law 2023-24

As Accountable Authority for the National Anti-Corruption Commission (the Commission), I write to notify you of a significant issue affecting the Commission, which involves a non-compliance with the finance law, that I am reporting to you as the responsible Minister for the Commission, in accordance with section 19 of the Public Governance, *Performance and Accounting Act 2013* (Cth) (PGPA Act).

The non-compliance involves the commitment of funds under three contracts for construction works for the fit out of Commission premises in Canberra, Brisbane and Perth in 2023-24, without specific formal approval in writing as required under PGPA Act s 23(3) and PGPA Rule s 18.

These issues were self-identified by the Commission.

As part of the establishment of the Commission, the 2022-23 October Budget and 2023-24 Budget provided a total of \$29.8 million in capital funding to establish appropriate premises nationally: a Headquarters in Canberra, offices in Brisbane and Perth, and a minor expansion of existing accommodation in Melbourne. Contracts were let to construction managers to conduct the fit-outs. The contracts provided for remuneration of the construction manager by a management fee, and reimbursement of the construction manager for the costs incurred in procuring trades to carry out the fit-out work (in respect of which the manager was to act as principal and not as agent). Contract values totalled \$32.7 million (GST inclusive) / \$29.7 million (GST exclusive). This was within the approved 2023-24 Budget funding of \$29.8 million.

In the course of preparatory work for the Commission's 2023-24 end of financial year and annual reporting, it was identified that while the relevant contracts had been reported on AusTender, those reports did not reflect the full value of the projects, but only the contract

management fee component. Subsequent review of documentation identified that while the total expenditure was within the budget allocation, and while various approvals were given at different stages of the process, there was no specific formal approval in writing for the commitment of funds as required under PGPA Act s 23(3) and PGPA Rule s 18, and that the construction contracts had been signed by an officer whose delegation included the amount of the management fees, but did not include the total contract cost.

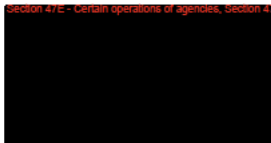
Given the visibility of the projects, including the various approvals that had been given and the ongoing scrutiny of invoices before payment, and that the contracts in question were authorised by the Commission's Project Director, albeit in excess of his delegation, the risk of fraud was very slight. There was no impact on the financial sustainability of the Commission, as the expenditure was specifically funded through the external budget process, and was within budget. However, the value of the contracts represented approximately 30 per cent of the Commission's total departmental resourcing for 2023-24, and for that reason, as Accountable Authority, I have determined that the non-compliance is significant.

Along with reporting this non-compliance to you, I have also notified the Minister for Finance, and this non-compliance will be reported in the Commission's 2023-24 Annual Report.

The Commission has identified several remediation actions to address this non-compliance. Additional detail, including on these actions, is provided at Appendix A.

The Chair of the Commission's Audit and Risk Committee and the Commission's Australian National Audit Office signing officer have been made aware of this non-compliance.

Yours sincerely,

A black rectangular redaction box covering the signature area. Above the box, the text "Section 47C - Certain operations of agencies, sections" is visible in red.

Philip Reed
Chief Executive Officer



Budget allocation

As part of the establishment of the Commission, a total of **\$29.8 million** in capital funding was provided to establish appropriate premises nationally: a Headquarters in Canberra, offices in Brisbane and Perth, and a minor expansion of existing accommodation in Melbourne.

Relevant approvals

In 2022-23, prior to the commencement of the Commission on 1 July 2023, ACLEI negotiated property leases for Canberra, Brisbane, and Perth, and completed the substantive design work for the fit-outs.

By a Decision Minute approved on 24 January 2023, the Integrity Commissioner approved commencing negotiations for a lease at 5 Constitution Avenue Canberra, initially for levels 10 and 11. This minute mentioned that the expected fit-out of the Canberra office would be within the existing budget allocation, and that "Upon the engagement of the construction manager and design work undertaken, a detailed budget will be known", but did not specifically give approval for the fit-out. On 9 March 2023, the Integrity Commissioner approved leasing additional space on level 4, 5 Constitution Avenue.

By a Decision Minute approved on 22 May 2023, the Integrity Commissioner approved entry into heads of agreement and commencing negotiations for a lease at 300 George Street Brisbane. This minute mentioned that the expected fit-out of the Brisbane office would be within the existing budget allocation, but did not specifically give approval for the fit-out.

By a Decision Minute approved on 26 May 2023, the Integrity Commissioner approved entry into heads of agreement and commencing negotiations for a lease at 140 St Georges Terrace Perth. This minute mentioned that the expected fit-out of the Perth office would be within the existing budget allocation, but did not specifically give approval for the fit-out.

The leases for Canberra and Brisbane were approved and entered into by the ACLEI Integrity Commissioner as Accountable Authority, with appropriate Department of Finance delegate approval under the *Lands Acquisition Act 1989* (Cth) (the LAA). The lease for Perth was approved and entered into by the NACC Chief Executive Officer as Accountable Authority at the beginning of 2023-24, with appropriate Department of Finance delegate approval under the LAA.

The Commission submitted a request to the Parliamentary Standing Committee on Public Works (PWC) for approval of the Canberra fit-out in July 2023, with estimated construction costs for Canberra of \$11.7 million (for L11, L10, & L4 50%). The PWC approved the project as a medium works project on 3 August 2023. As the Brisbane and Perth construction costs were budgeted at less than \$5.0 million, approval of the PWC was not required for them.

Engagement of Construction Managers

Request for Tender processes were undertaken to engage construction managers to undertake the fit-out works for each of the new properties.

Canberra and Brisbane

In January 2023, prior to the commencement of the Commission, ACLEI undertook a Request for Tender process for the Canberra and Brisbane projects, with quotes sought from multiple construction companies. The same contractor was selected as the preferred construction manager for the Canberra and Brisbane projects.

By a Decision Minute approved on 3 February 2023, the Deputy Integrity Commissioner approved engagement of PODCON as Construction Manager for the Commission fit-outs in Canberra and Brisbane. The Decision Minute referred to Construction Management fees and Trade margin based on an estimated (combined) budget of \$11 million, but did not specifically give approval for that commitment.

Perth

In August 2023, following the commencement of the Commission, a Request for Tender process was undertaken for the Perth fit-out project, with quotes sought from multiple construction companies. A different construction manager was engaged for Perth.

By a Decision Minute approved on 12 September 2023, the Commission's General Manager Enabling Services approved the engagement of OPRA Projects as Construction Manager for the Commission fit-out in Perth. This Minute referred to Construction Management fees and Trade margin based on an estimated budget of \$3 million, but did not specifically give approval for that commitment.

Construction Contracts

Contracts were negotiated for each of the construction projects. There was a separate contract for each project. Each was on a "construction management" basis, under which the manager is remunerated by a management fee comprising (1) its preliminary costs and (2) a percentage margin of the cost of trades it retains (as principal) to procure the works required to deliver the fit-out (Part C). Each relevant contract obliged the Commission to reimburse the manager for the cost of those works (Part E).

The contract for Canberra was signed by the Commission's Project Director on 4 August 2023. It provided (in Part C) for a construction management fee of \$278,710 (preliminaries) and 3% of project costs. Part D of the Contract provided that the Project Budget was \$15.8 million.

The contract for Brisbane was signed by the Commission's Project Director on 24 July 2023. It provided (in Part C) for a construction management fee of \$205,840 (preliminaries) and 3% of project costs. Part D of the Contract provided that the Project Budget was \$4.3 million.

The contract for Perth was signed by the Commission's Project Director on 15 September 2023. It provided (in Part C) for a construction management fee of \$181,500 (preliminaries) and 3% of project costs. Part D did not include a Project Budget, but the construction management fee was based on an estimated project cost of \$3 million.

In each case, the management fees provided for were within the Project Director's financial delegation, but the project budget (estimated costs of construction that would be reimbursable to the construction manager) exceeded the limit of the Project Director's financial delegation. It is at this point that a commitment was incurred which, though within the spirit of the budget and earlier approvals, was not specifically approved in writing by the Accountable Authority or a duly authorised delegate, as required by s23(3) of the PGPA Act and s 18 of the PGPA Rule.

Approval of payment of invoices

Construction work commenced in 2023-24. In August 2023, the Commission engaged an external project manager to support the Commission's Project Director by providing project manager services and the necessary governance to manage the design and fit-out of the three new properties.

The construction works were overseen by the external project manager, who received and reviewed all progress claims submitted by the construction contractors against the cost schedules, and provided assurance that claims were consistent with works undertaken. The Commission's Project Director then completed their own review of progress claims and provided approval for payment.

Contract values totalled \$32.7 million (GST inclusive) / \$29.7 million (GST exclusive) – within the approved Budget funding of \$29.8 million.

The Brisbane fit-out was completed in January 2024, Canberra in March 2024, and Perth in April 2024, with hearing room construction in Canberra completed by 30 June 2024.

Identification of potential non-compliance

Preparatory work for the Commission's 2023-24 end of financial year reporting identified that while the relevant contracts for the fit-out projects were reported on AusTender as required, those reports did not reflect the entire value of the fit-out projects. Initial reporting of contract values on AusTender reported only the "preliminaries" component of the management fee, and not the total contract value.

The Canberra contract was initially reported on 8 August 2023 as having a value of \$278,310. An analysis of invoices paid for the construction build of the Canberra fit-out totalled \$21.4 million. AusTender reporting was amended on 8 and 9 August 2024 to show a contract value of \$21.3 million.

The Brisbane contract was initially reported on 31 July 2023 as having a value of \$205,840. An analysis of invoices paid for the construction build for the Brisbane fit-out totalled \$5.1 million. AusTender reporting was amended on 8 and 9 August 2024 to show a contract value of \$5.2 million.

The Perth contract was initially reported on 18 September 2023 as having a value of \$185,300. An analysis of invoices paid for the construction build for the Perth fit-out totalled \$4.3 million. AusTender reporting was amended on 8 and 9 August 2024 to show a contract value of \$4.3 million.

Subsequent review of documentation identified that while the total expenditure was within the budget allocation, and while various approvals were given at different stages of the process as outlined above, there was no specific formal approval in writing for the commitment of funds as required under PGPA Act s 23(3) and PGPA Rule s 18, and that the construction contracts had been signed by an officer whose delegation included the amount of the management fees, but did not include the total contract cost.

Determining significant non-compliance

Given the visibility of the projects, including the various approvals that had been given and the ongoing scrutiny of invoices before payment, and that the contracts in question were authorised by the Commission's Project Director, albeit in excess of his delegation, the risk of fraud was very slight. There was no impact on the financial sustainability of the Commission, as the expenditure was specifically funded through the external budget process, and was within budget. However, the value of the contracts represented approximately 30 per cent of the Commission's total 2023-24 budget, and for that reason, the Accountable Authority has determined that the non-compliance is significant.

Remediation actions

The Commission has implemented the following remediation actions to address this non-compliance:

- The Commission is finalising the implementation of the contracts module in the Commission's financial system, which will reduce the risk of non-compliance issues with documenting PGPA Act s23(3) approvals and meeting AusTender reporting timeframes;
- The Commission has improved its end-to-end procurement processes and understanding of responsibilities under the PGPA Act, Commonwealth Procurement Rules and other relevant frameworks.

The Chair of the Commission's Audit and Risk Committee and the Commission's Australian National Audit Office signing officer have been made aware of this non-compliance.



Senator the Hon Katy Gallagher

Minister for Finance
Minister for Women
Minister for the Public Service
Senator for the Australian Capital Territory

REF: MS24-001000

Mr Philip Reed
Chief Executive Officer
National Anti-Corruption Commission
Via email: Section 47E - Certain operations of agencies, Section 47F - Personal privacy

Dear Mr Reed

Thank you for your letter of 2 October 2024 notifying me of significant non-compliance with the finance law, under section 19 of the *Public Governance, Performance and Accountability Act 2013* (PGPA Act).

I note the significant non-compliance concerns the commitment of funds under three contracts for construction works for the fit-out of the National Anti-Corruption Commission (NACC) premises in Canberra, Brisbane and Perth in 2023-24 and that the issues were self-identified by the NACC.

Generally, I am satisfied with the information about the issues that you have provided. However, I would appreciate further information regarding the remediation actions that you have outlined in Appendix A of your correspondence. I request that you advise me:

- when the NACC anticipates finalising the implementation of the contracts module in the NACC's financial system, and
- what the NACC has done to improve its end-to-end procurement processes and understanding of responsibilities under the PGPA Act, the Commonwealth Procurement Rules and other relevant frameworks.

Should you require, officials of my department are available to provide advice and guidance on the PGPA Act and its associated frameworks.

The contact officer in my department for any advice is:

Section 47E - Certain operations of agencies, Section 47F - Personal privacy

Section 47E - Certain operations of agencies, Section 47F - Personal privacy

I have copied this letter to the Attorney-General for his information.

Yours sincerely

Section 47E - Certain operations of agencies, Section 47F - Personal privacy

Katy Gallagher

31 OCT 2024

National Anti-Corruption Commission BRIEF

ES - Budget and Finance

SB24-000002

This brief provides a summary of NACC financial results for the year ended 30 June 2024, an overview of funding for the Commission in 2024-25, and actual results to 31 October 2024.

Key Points

Actual Results 2023-24

- The 2023-24 Financial Statements show the financial results for the Commission from its first year of operation, with 2022-23 comparative information relating to the former ACLEI.
- In 2023-24 the Commission recorded an operating surplus of \$0.5m, including depreciation and amortisation. The Commission is in a sound financial position as at 30 June 2024, with financial assets of \$44.4m which is in excess of total liabilities of \$28.9m.
- In 2023-24 the Commission's total operating expenditure was \$57.4m, \$2.6 million under budget, primarily due to employee benefits and supplier expenditure being below budget.
- The Commission received \$31.4m equity funding in 2023-24 to continue the establishment of its ICT environment and expansion of premises nationally, some of which was unspent at financial year end.
- The Commission submitted a formal Movement of Funds request to move \$9.3m of unspent equity funding at the end of June 2024 to the 2024-25 financial year, to enable the Commission to further implement and mature its capabilities. This request was approved in early November.
- At 30 June 2024 the value of the Commission's properties within its national property portfolio totalled \$48.8m representing, the value of Right of Use (leased assets) and the fit-out (leasehold improvement) of these premises.
- In 2023-24 the Commission's liabilities include \$19.4m for leases of properties and \$7.5m for employee provisions.

Budget 2024-25

- The Commission's appropriation (revenue from government) for 2024-25 is \$65.6m comprising \$39.9m (61%) for employee expenses, \$22.2m (34%) for supplier and finance costs, and \$3.5m (5%) for principal lease repayments.
- The Commission will receive \$1.7m in equity (capital) funding in 2024-25 to maintain its ICT environment. In addition to this funding, \$9.3m in unspent equity funds from 2023-24 was approved to be moved to 2024-25 through the 2024-25 MYEFO process, bringing the total available capital funding to \$11.0m. The Commission will utilise this funding to further implement and mature its capabilities.
- Given the expansion of and significant investment in the Commission's property portfolio, nationally, the Commission needs to analyse and provision for asset replacement across the forward estimates.
- At this early stage in the Commission's evolution, areas of focus from a budget perspective are:
 - Cost of specialist capability, including legal services, and ability to deal with increasing numbers of referrals and investigative caseload over time;
 - The introduction of an audit and monitoring capability to assist the Commission to further enhance the Commonwealth public sector's capabilities to detect corruption;
 - The ability to absorb within existing resources, the outcomes of the Government's enterprise bargaining and wage price negotiations; and
 - Forward planning for capital funding and asset replacement required in the forward estimates given the significant frontloading of capital investment in the Commission's establishment.
- Should any unforeseen resourcing challenges or pressures arise, the Commission will, in an appropriate manner, make the most effective use of existing balance sheet reserves in the first instance before seeking consideration of additional funding being provided by Government.

2024-25 - Results to 31 October 2024

- Total operating expenditure (excluding depreciation) to the end of October 2024 is \$18.4m, showing a year-to-date underspend of \$4.4m comprising:
 - Employee expenditure of \$11.6m YTD, being \$1.6m underspent related to vacancies of approximately 49 ASL as at 31 October 2024
 - Supplier expenditure of \$5.5m YTD, being \$2.6m underspent across a number of categories:
 - ICT and Telecommunications - \$2.5m expenditure YTD [\$1.6m underspent]
 - Business Operating - \$0.3m YTD [\$1.0m underspent]
 - Investigation Expenses - \$0.1m YTD [\$0.9m underspent]
- The underspend in Supplier expenditure is offset by overspends in:
- Consultant and Contractors - \$1.1m expenditure YTD [overspend \$0.9m]
(Noting the overspend is related to resources engaged primarily to deliver ICT related project outcomes)
 - Legal and professional fees - \$0.2m YTD [overspend \$0.1m]
 - Travel - \$0.4m [overspend \$0.1m]
- Depreciation and amortisation is \$0.3m higher than budget due to the timing of the completion and commissioning of the Commission’s new premises, compared to the estimated timing when the budget was first developed.

- Attachment A 2023-24 Full Year Actuals to Budget**
- Attachment B Estimated Funding and Expenditure from 2024-25**
- Attachment C Year-to-Date 2024-25 Actuals to 31 October 2024**

Cleared by: George-Philip de Wet	Date cleared: 19/11/24	Action officer: Section 47E - Certain operations
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Attachment A - National Anti-Corruption Commission 2023-24 Full Year Actuals to Budget

	Commission Funding/Expenditure	2023-24 Full Year Actual (\$M)	2023-24 Full Year Budget (\$M)	2023-24 Full Year Variance (\$M)
Revenue	Revenue from Government	57.5	57.5	
	Own-source income	0.3	0.1	
	TOTAL	57.9	57.6	
Departmental Expenses	Employees	30.5	34.4	3.9
	Suppliers	16.9	19.9	3.0
	Depreciation and amortisation	5.7	5.5	(0.2)
	Finance costs	0.4	0.2	(0.3)
	Write-down and impairment	3.8	0.0	(3.8)
	TOTAL	57.4	60.0	2.6
Surplus/(Deficit) attributable to the Australian Government	Surplus/(Deficit)	0.5	(2.4)	
Impact of net cash appropriation arrangements	Total Comprehensive Income/(loss)	0.5	(2.4)	
	Plus: Unfunded Depreciation/Amortisation	2.5	2.4	
	Plus: ROU Depreciation/Amortisation	3.2	3.1	
	Less: Lease principal repayments	(2.2)	(3.1)	
	NET Cash Operating Surplus/(Deficit)	4.0	0.0	
Capital Expense/Funding	Property and Facilities**	29.0	15.3	0.8
	ICT	1.8	16.1	10.3
	TOTAL	30.8	31.4	11.1
Average Staffing Level*		189	239.0	50.0

*Excludes Statutory Office Holders

** \$14.5m out of the total \$29.0m Property and Facilities expenditure was funded from funding carried forward from 2023-24

Attachment B - National Anti-Corruption Commission Estimated Funding and Expenditure from 2024-25

	Commission Funding	2023-24 Actual (\$M)	2024-25 PBS Budget (\$M)	2025-26 PBS Budget (\$M)	2026-27 PBS Budget (\$M)	Ongoing Budget from 2027-28 PBS (\$M)
Departmental Expenses	Employees	30.5	39.9	41.4	42.9	44.1
	Suppliers	16.9	22.0	20.9	20.3	20.3
	Depreciation and Amortisation	5.7	8.3	7.8	7.2	7.2
	Finance Costs	0.4	0.2	0.2	0.2	0.2
	Write-down and impairment of other assets	3.8	0.0	0.0	0.0	0.0
	TOTAL	57.4	70.5	70.3	70.6	71.9
Revenue	Revenue from Government	57.5	65.6	66.1	67.0	68.5
	Own-source income	0.3	0.1	0.1	0.1	0.1
	TOTAL	57.9	65.6	66.2	67.1	68.6
Surplus/(Deficit) attributable to the Australian Government	Surplus/(Deficit)	0.5	(4.8)	(4.1)	(3.4)	(3.3)
	Impact of net cash appropriation arrangements					
	Surplus/(Deficit)	0.5	(4.8)	(4.1)	(3.4)	(3.3)
	Plus: Unfunded Depreciation/Amortisation	2.5	3.7	3.7	3.8	3.8
	Plus: ROU Depreciation/Amortisation	3.2	4.6	4.1	3.5	3.5
	Less: Lease principal repayments	(2.2)	(3.5)	(3.7)	(3.8)	(3.9)
NET Cash Operating Surplus/(Deficit)	4.0	0.0	0.0	0.0	(0.0)	
Capital Funding/Expenditure						
	Property and Facilities **	29.0	0.0	0.0	0.0	0.0
	ICT	1.8	1.7	0.5	0.5	0.0
	TOTAL	30.8	1.7	0.5	0.5	0.0
Average Staffing Level*						
		189	266	266	266	266

*Excludes Statutory Office Holders

** \$14.5m out of the total \$29.0m Property and Facilities expenditure was funded from funding carried forward from 2023-24

Attachment C - National Anti-Corruption Commission Year-to-Date 2024-25 Actuals to 31 October 2024

	Commission Funding/Expenditure	2024-25 Oct YTD Budget	2024-25 Oct YTD Actual	2024-25 YTD Variance	2024-25 Full Year PBS Budget
		(\$M)	(\$M)		(\$M)
Revenue	Revenue from Government	21.9	21.9	0.0	65.6
	Own-source income	0.0	0.0	0.0	0.1
	TOTAL	21.9	21.9	0.0	65.6
Departmental Expenses	Employees	13.3	11.6	1.6	39.9
	Suppliers	8.2	5.5	2.6	22.0
	Finance Costs	0.2	0.3	(0.2)	0.2
	Rent - Lease Principal Repayments**	1.3	0.9	0.3	3.5
	Write-down and impairment	0.0	0.0	0.0	0.0
	TOTAL	22.8	18.4	4.4	65.6
Total Surplus/(Deficit)	Total Surplus/(Deficit)	(1.0)	3.4	(4.4)	0.0
Depreciation/Amortisation	Depreciation/Amortisation	2.8	3.1	0.3	8.3
Capital Expense/Funding	Property and Facilities	0.0	0.0	0.0	0.0
	ICT***	11.0	0.0	11.0	1.7
	TOTAL	11.0	0.0	11.0	1.7
Average Staffing Level*		260.2	211.0	49.2	266.0

*Excludes Statutory Office Holders

** Lease Principal Repayments - generally included in Net Cash presentation, refer Attachment B. Alternate representation in this table showing lease payments to include as part of overall expenses as these are funded from Revenue from Government.

*** October YTD Budget for Capital is \$11.0 million and includes \$1.7 million as per 2024-25 PBS plus the \$9.315 million approved Movement of Funds through the 2024-25 MYEFO Process.

National Anti-Corruption Commission BRIEF ES - Procurements

SB24-000003

This report provides an overview of the Commission's procurements from 1 July 2024 to 31 October 2024, Commission's procurements in 2023-24 including ACLEI procurements carried into the Commission in 2023-24.

Key points

- The National Anti-Corruption Commission (the Commission) undertakes all procurements in accordance with the Commonwealth Procurement Rules, the Commission's Accountable Authority Instructions, the PGPA Act and the PGPA Rule.
- The Commission's purchasing framework ensures:
 - value for money is achieved,
 - procurements are ethical, economical, efficient and effective and take account of the Commission's security needs, specialised role and size,
 - participation in mandatory whole-of-government coordinated procurement (such as travel, management advisory services, legal services, and property services)
 - support for small and medium enterprise (SME) participation,
 - use of the Commonwealth Contracting Suite for low-risk procurements valued between \$10,000 and \$200,000 (GST inclusive),
 - timely payment to suppliers, including using payment cards when possible and appropriate,
 - compliance with the mandatory requirements of the Indigenous Procurement Policy (IPP) as well as considering use of Indigenous suppliers outside of the IPP Mandatory Set Aside requirements.

SUMMARY OF PROCUREMENTS

Table 1: Summary of Procurements (1 July 2024 to 31 October 2024)

Procurement Type	Category	Number	Value (GST Inc) \$*
Total Open Tender	ICT	2	\$223,209
	Non-ICT	8	\$1,208,093
Total Limited Tender	ICT	3	\$252,913
	Non-ICT	11	\$355,575
TOTAL		24	\$2,039,790

*values are contract value and rounded to the nearest dollar

- A full list of all procurement for 2024-25 is provided at **Attachment A**.

Table 2: Summary of procurements for the Commission in FY 2023-24 (NACC and ACLEI)

Procurement		1 July 23 – 30 June 24 (NACC)		Prior to NACC (ACLEI carryovers)	
Type	Category	Number	Value (GST Inc)* \$	Number	Value (GST Inc)* \$
Total Open Tender	ICT	24	\$2,907,688	15	\$7,472,080
	Non-ICT	26	\$13,459,693	14	\$28,084,174
Total Limited Tender	ICT	9	\$609,922	6	\$1,407,463
	Non-ICT	26	\$33,864,902	4	\$10,775,377
TOTAL		85	\$50,842,205	39	\$47,739,094

*values are contract values and rounded to the nearest dollar

- A full list of procurements in 2023-24 is provided at **Attachment B** (NACC) and **Attachment C** (ACLEI carryover into 2023-24).

Consultants

- During 2023-24, 7 new consultancy contracts were entered into involving total actual expenditure of \$748,947 (GST Inc). In addition, 5 ongoing consultancy contracts were active during the period, involving total actual expenditure of \$318,676 (GST Inc).

Table 3: Top 5 organisations – reportable consultancy contract expenditure in 2023-24

Supplier Name	Value (GST Inc)* \$	Proportion of 2023-24 total spend
Medland Corporate Property	\$649,952	60.9%
Deloitte Touche Tohmatsu	\$161,745	15.1%
Axiom Associates	\$73,260	6.8%
Clair Baker Psychology	\$47,487	4.4%
Ashurst Australia	\$46,414	4.5%
TOTAL Top 5	\$978,859	91.7%

*values are actual expenditure and rounded to the nearest dollar

Non-consultancy contracts

- During 2023–24, the Commission entered 70 new non-consultancy contracts involving total actual expenditure in 2023–24 of \$37,724,215 (GST Inc). In addition, 37 ongoing non-consultancy contracts were active during the period, involving actual expenditure of \$6,408,203 (GST Inc).

Table 4: Top 5 organisations – reportable non consultancy contract expenditure 2023-24

Supplier Name	Value (GST Inc)* \$	Proportion of 2023-24 total spend
PODCON	\$28,404,382	64.4%
OPRA Projects	\$4,303,003	9.8%
GPT Property Management	\$981,320	2.2%
Data#3	\$770,104	1.7%
Savills (VIC)	\$741,355	1.7%
TOTAL Top 5	\$35,200,165	79.8%

*values are actual expenditure and rounded to the nearest dollar

Reporting Compliance**AusTender 42-day compliance reporting by contract start date**

Compliance/Non-compliance	1 Jul 2023 – 30 Jun 2024	1 Jul 2024 – 31 Oct 2024
Compliant	59%	92%
Non-compliant	41%	8%

Attachments:

- 2024 – 25 Procurement list 1 July 2024 to 31 October 2024
- Procurement list for 2023-24 (NACC)
- Procurement list for 2023-24 (ACLEI carryover)

Cleared by: George-Philip de Wet	Cleared date: 15/11/2024	Action officer: [REDACTED]
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NATIONAL ANTI-CORRUPTION COMMISSION**SB24-000003****ES – Procurements – Attachment A****Procurement from 1 July 2024 – 31 October 2024 (NACC)**

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Start Date	End Date	Value (GST Inc) \$	CN ID
Legal Services	Legal services	Open Tender	Non-ICT	Ashurst Australia	30-Aug-24	30-Jun-25	12,500.00	CN4099599
Exhibit Supplies	Stationery	Limited Tender	Non-ICT	B-Sealed	12-Jul-24	31-Jul-24	25,261.50	CN4079908
Mail Security Screening Services	Mailing or mail pick up or delivery services	Open Tender	Non-ICT	Canon Business Services Australia	29-Jul-24	27-Jun-26	87,788.00	CN4082928
Support Services	Healthcare provider support persons	Open Tender	Non-ICT	Converge International	17-Oct-24	30-Jun-25	40,000.00	CN4102420
HR Services	Human resources services	Limited Tender	Non-ICT	CPM Reviews	24-Jul-24	31-Oct-24	28,133.00	CN4092906
Software Supply & Support	Platform software as a service	Limited Tender	ICT	Epiq Australia	22-Jul-24	21-Jul-25	181,500.00	CN4081636
Learning and Development	Education and Training Services	Open Tender	Non-ICT	Executive Central Group	26-Aug-24	30-Jun-25	14,850.00	CN4094043
Security Consulting	Risk management consultation services	Limited Tender	Non-ICT	Forcefield	10-Oct-24	30-Jun-25	67,142.90	CN4107733
First Nations Digital Artwork	Graphic Design	Limited Tender	Non-ICT	Gilimbaa	22-Oct-24	31-Jan-25	21,758.00	CN4103416
ICT Equipment	Electronic hardware and component parts and accessories	Open Tender	ICT	HP PPS Australia Pty Ltd	19-Sep-24	31-Oct-24	55,674.30	CN4096530
Temporary Personnel Services	Temporary personnel services	Open Tender	Non-ICT	Indigitise Pty Ltd	1-Jul-24	31-Dec-24	97,240.00	CN4068798
Security Equipment	Security surveillance and detection	Open Tender	Non-ICT	Leidos Security Detection & Automation Australia Group	1-Jul-24	31-Oct-26	42,660.00	CN4074658

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Start Date	End Date	Value (GST Inc) \$	CN ID
Legal Services	Legal services	Limited Tender	Non-ICT	List A Barristers	18-Sep-24	30-Jun-25	14,200.00	CN4101006
Engineering Services	Professional Engineering Services	Limited Tender	Non-ICT	Lucid Consulting	10-Oct-24	30-Jun-25	24,970.00	CN4107731
Security Guard Services	Security guard services	Open Tender	Non-ICT	MA Services Group	2-Sep-24	1-Sep-25	888,055.00	CN4082885
Training Course	Education and Training Services	Limited Tender	Non-ICT	MCAA Pty Ltd	14-Oct-24	25-Oct-24	24,600.00	CN4059216
Education and Training Services	Education and Training Services	Limited Tender	ICT	Pursuit Technology	15-Sep-24	14-Sep-27	47,819.20	CN4107792
Legal Research Resource Subscription	Online database information retrieval systems	Limited Tender	Non-ICT	RELX Trading Australia Pty Limited	26-Aug-24	25-Aug-25	88,956.69	CN4091678
Fire Door Works	Doors and windows and glass	Limited Tender	ICT	Secom Technical Services	12-Jul-24	30-Jul-24	23,594.76	CN4082934
ITSM Platform	Platform software as a service	Open Tender	ICT	Service Quality	29-Jul-24	30-Nov-25	167,535.28	CN4084282
Legal Research Resources Subscription	Online database information retrieval systems	Limited Tender	Non-ICT	Thomas Reuters	28-Aug-24	27-Aug-25	23,606.00	CN4091693
Office Stationery	Stationery	Open Tender	Non-ICT	WINC Australia Pty Ltd	2-Jul-24	5-Sep-24	25,000.00	CN4074656
Legal Services	Legal services	Limited Tender	Non-ICT	Zelie Heger	6-Sep-24	30-Jun-25	10,125.00	CN4099140
Supply & Installation of Office Equipment	Office supplies	Limited Tender	Non-ICT	Zenith Interiors	25-Jul-24	30-Sep-24	26,822.40	CN4082931

NATIONAL ANTI-CORRUPTION COMMISSION**SB24-000003****ES – Procurements – Attachment B****Procurement from 1 July 2023 – 30 June 2024 (NACC)**

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Audit Committee Chair	Audit services	Limited Tender	Non-ICT	Arthur Diakos Management Consulting Services	44,000.00	1-Jul-23	1-Jul-25	CN3991171
Employee Assistance Program	Human resources services	Limited Tender	Non-ICT	Converge International Pty Ltd	40,075.90	1-Jul-23	30-Jun-25	CN4097993
VSA - AEE Software subscriptions	Software	Open Tender	ICT	DATA #3	597,008.40	1-Jul-23	30-Jun-25	CN4087217
VSA 5 - Server Cloud Enrolment (SCE)	Infrastructure as a Service (IaaS - Cloud)	Open Tender	ICT	DATA#3	310,341.62	1-Jul-23	30-Jun-25	CN4087220
Building Fit out	Building construction and support and maintenance and repair services	Open Tender	Non-ICT	Forcefield Services Pty Ltd	119,435.80	1-Jul-23	29-Feb-24	CN3959811
Brisbane Office Lease	Lease and rental of property or building	Open Tender	Non-ICT	SHAYHER PROPERTIES PTY LTD	4,600,020.57	3-Jul-23	30-Sep-31	CN3988865
Accountant	Personnel recruitment	Open Tender	Non-ICT	Horizon One Recruitment Pty Ltd	156,636.31	4-Jul-23	4-Apr-24	CN4001269
Labour Hire Personnel	Temporary personnel services	Open Tender	Non-ICT	Hudson Global Resources	53,645.63	14-Jul-23	31-Oct-23	CN4076212
Door Upgrade - Sydney	Building support services	Open Tender	Non-ICT	Wormald Australia Pty Ltd	101,974.40	14-Jul-23	30-Aug-23	CN4027221
Sydney Office Security Door Upgrade - installation of automatic door mechanisms	Building construction and support and maintenance and repair services	Limited Tender	Non-ICT	Wormald Australia Pty Ltd	91,069.00	17-Jul-23	30-Sep-23	CN3992651

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Recruiter Placement Fee	Temporary personnel services	Open Tender	Non-ICT	Hays Specialist Recruitment	14,473.12	24-Jul-23	24-Jul-23	CN4075529
Construction of Brisbane Office	Building construction and support and maintenance and repair services	Limited Tender	Non-ICT	PODCON Pty Ltd	5,206,048.24	24-Jul-23	29-Feb-24	CN3990005
Construction of Canberra Office	Building construction and support and maintenance and repair services	Limited Tender	Non-ICT	PODCON Pty Ltd	23,204,972.22	4-Aug-23	30-Aug-24	CN3992649
ICT Equipment	Computer Equipment and Accessories	Open Tender	ICT	Data#3	122,252.90	7-Aug-23	7-Aug-26	CN4027661
Media Services	Telecommunications media services	Limited Tender	Non-ICT	CCH Australia	13,464.53	9-Aug-23	8-Aug-25	CN4075426
Construction project management fees	Property management services	Open Tender	Non-ICT	Medland Corporate Property Pty Ltd	680,000.00	15-Aug-23	31-Jul-24	CN3994759
Legal Research Tool	Legal services	Limited Tender	Non-ICT	RELX Trading Australia Pty Limited	51,024.50	25-Aug-23	25-Aug-24	CN4000924
Perth Office Lease	Lease and rental of property or building	Open Tender	Non-ICT	Asia Property AU 2 Pty Ltd	3,978,856.46	1-Sep-23	31-Aug-31	CN3999203
Construction of Perth Office	Building construction and support and maintenance and repair services	Limited Tender	Non-ICT	OPRA Group Australia Pty Ltd	4,303,003.74	15-Sep-23	30-Jun-24	CN4003589
Software Licensing	Software	Limited Tender	ICT	ParadigmOne	228,525.98	15-Sep-23	30-Jun-25	CN4027132
Educational and Training Services	Education and Training Services	Limited Tender	ICT	Pursuit Technologies	11,114.40	15-Sep-23	14-Sep-24	CN4092074
Stationary and Office Supplies	Office supplies	Open Tender	Non-ICT	WINC	20,516.14	27-Sep-23	6-Mar-24	CN4026787

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Software Support	Software maintenance and support	Limited Tender	ICT	Bright Sparks Lab Trust	62,700.00	1-Oct-23	30-Sep-25	CN4027133
Consultancy for Hearing Room Design	Property management services	Limited Tender	Non-ICT	Deloitte Touche Tohmatsu	214,838.80	2-Oct-23	2-Apr-24	CN4017677
ICT Equipment	Computer Equipment and Accessories	Open Tender	ICT	Dell Australia Pty Limited	62,073.00	6-Oct-23	6-Oct-26	CN4035975
Digital Forensics Services	Software	Open Tender	ICT	CBIT Pty Limited	161,197.30	16-Oct-23	16-Oct-24	CN4027194
Cloud Engineer	Professional engineering services	Open Tender	Non-ICT	Roll Inn Pty Ltd	704,880.00	16-Oct-23	30-Jun-25	CN4027203
Cloud Engineer	Professional engineering services	Open Tender	Non-ICT	Roll Inn Pty Ltd	599,148.00	16-Oct-23	30-Jun-25	CN4027947
Training and Development Workshop	Education and Training Services	Limited Tender	Non-ICT	University of Sussex	18,575.10	29-Nov-23	6-Dec-23	CN4027089
Software Services and Support	Software	Open Tender	ICT	CoreLogic	15,246.00	1-Dec-23	1-Dec-24	CN4027178
Network Attached Storage	Network security equipment	Open Tender	ICT	Ethan Indigenous Pty Ltd	139,061.20	19-Dec-23	19-Dec-25	CN4027163
Enterprise Mobility	Enhanced telecommunications services	Open Tender	ICT	Telstra Pty Ltd	153,380.00	22-Dec-23	22-Dec-24	CN4027186
Software and Support Services	Software maintenance and support	Limited Tender	ICT	ALTIA-ABM PTY	38,186.50	1-Jan-24	31-Dec-24	CN4027100
Cleaning Services	General building and office cleaning and maintenance services	Open Tender	Non-ICT	Ventia Pty Ltd	20,765.00	1-Jan-24	2-Jun-24	CN4061281
Security Operations	Network security equipment	Open Tender	ICT	Ionize Pty Ltd	299,480.00	4-Jan-24	18-Dec-24	CN4027106
ICT Equipment	Computer Equipment and Accessories	Open Tender	ICT	Dell Australia Pty Limited	49,464.80	11-Jan-24	11-Jan-27	CN4035840

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Security Equipment	Locks and security hardware and accessories	Limited Tender	Non-ICT	Kobra Shredders	68,635.00	22-Jan-24	15-Feb-26	CN4033479
Security Equipment	Locks and security hardware and accessories	Limited Tender	Non-ICT	Safeguard Safes	83,389.72	22-Jan-24	15-May-24	CN4033478
Recruiter Placement Fee	Temporary personnel services	Open Tender	Non-ICT	Hays Specialist Recruitment	12,374.76	24-Jan-24	24-Jan-24	CN4075811
Professional Legal Services	Legal services	Open Tender	Non-ICT	Ashurst Australia	46,414.33	30-Jan-24	30-May-24	CN4077410
HR Professional Services	Human resources services	Limited Tender	Non-ICT	Clyde & Co.	17,803.40	30-Jan-24	29-Apr-24	CN4077387
After hours alarm monitoring	Alarm systems	Limited Tender	Non-ICT	Chubb Fire & Security	14,211.12	1-Feb-24	31-Mar-24	CN4077389
Security Consultancy Services	Information technology consultation services	Limited Tender	Non-ICT	Forcefield	17,407.50	6-Feb-24	30-Jun-24	CN4082777
Multi-Function Devices	Hardware	Open Tender	ICT	Ricoh Australia Pty Ltd	91,375.59	6-Feb-24	6-Feb-24	CN4033463
Replacement Locks	Locks and security hardware and accessories	Limited Tender	Non-ICT	Class Locksmiths	66,276.00	14-Feb-24	31-Mar-24	CN4076211
Multi-Function Devices	Printer and photocopier and facsimile accessories	Open Tender	ICT	Ricoh Australia	29,199.50	20-Feb-24	20-Feb-24	CN4055620
Media Monitoring Services	Data Voice or Multimedia Network Equipment or Platforms and Accessories	Open Tender	ICT	Stroom Media Monitoring	32,986.80	20-Feb-24	20-Feb-25	CN4044279
ICT Equipment	Computer Equipment and Accessories	Open Tender	ICT	Dell Australia Pty Limited	176,660.00	23-Feb-24	23-Feb-27	CN4086960
Print Management Solution Subscriptions	Software maintenance and support	Open Tender	ICT	Ricoh Australia Pty Ltd	22,481.03	26-Feb-24	17-Aug-24	CN4075394
Recruiter Placement Fee	Personnel recruitment	Open Tender	ICT	Xaana	12,501.56	27-Feb-24	27-Feb-24	CN4076213

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
ICT Licenses	Software	Open Tender	ICT	CBIT Digital Forensics Services	14,080.00	29-Feb-24	28-Feb-25	CN4084209
Commercial Furniture	Office furniture	Limited Tender	Non-ICT	Zenith Interiors	32,146.40	1-Mar-24	30-Apr-24	CN4072891
Support Services	Psychologists services	Limited Tender	Non-ICT	Converge International Pty Ltd	25,700.00	8-Mar-24	30-Jun-24	CN4046772
Psychologists Services	Psychologists services	Limited Tender	Non-ICT	Clair Baker Psychology	36,300.00	20-Mar-24	30-Jun-24	CN4045107
Recruiter Placement Fee	Temporary personnel services	Open Tender	Non-ICT	Hays Specialist Recruitment	13,024.00	2-Apr-24	2-Apr-24	CN4075816
ICT Labour Hire	Information technology consultation services	Open Tender	Non-ICT	Nisus Australia Pty Ltd.	370,656.00	2-Apr-24	2-Apr-25	CN4045105
ICT Labour Hire	Information technology consultation services	Open Tender	Non-ICT	The Architecture Practice Pty Ltd.	457,600.00	2-Apr-24	2-Apr-24	CN4044471
Minor Office Fit out Works	Building construction and support and maintenance and repair services	Limited Tender	Non-ICT	PTID	24,838.00	9-Apr-24	31-Aug-24	CN4055083
Portable Interview Recorders	Components for information technology or broadcasting or telecommunications	Limited Tender	ICT	Redfish Technologies	64,131.76	9-Apr-24	30-Apr-24	CN4055080
Demolition, partition work, construction, electrical works, painting, window coverings, cleaning	Construction and maintenance support equipment	Limited Tender	Non-ICT	Schiavello	61,650.33	9-Apr-24	31-May-24	CN4047755
Digitisation of Paper Files	Components for information technology or broadcasting or telecommunications	Open Tender	ICT	The Data Image Group T/A Avantix	38,828.35	12-Apr-24	30-Jun-24	CN4055067

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Support Services	Healthcare provider support persons	Limited Tender	Non-ICT	Converge International Pty Ltd	50,213.00	1-May-24	30-Oct-24	CN4050518
ICT Telephony Headsets	Components for information technology or broadcasting or telecommunications	Open Tender	ICT	Data#3	10,945.00	2-May-24	31-May-24	CN4051135
Legal Services	Legal services	Limited Tender	Non-ICT	Matthew Vesper	55,200.00	6-May-24	30-Jun-25	CN4099138
Labour Hire Personnel	Temporary personnel services	Open Tender	Non-ICT	Chartertech	145,200.00	11-May-24	31-Oct-24	CN4063432
Net Zero report	Environmental auditing	Open Tender	Non-ICT	Ventia Pty Ltd	27,214.00	15-May-24	31-Aug-24	CN4061246
Datacentre Facility and Services	Data services	Open Tender	ICT	CDC Datacentres Pty Ltd	279,286.62	17-May-24	17-Jun-27	CN4067318
Audit Committee Services	Audit services	Limited Tender	Non-ICT	Sara Watts	55,000.00	20-May-24	20-May-26	CN4050466
ICT Hardware	Components for information technology or broadcasting or telecommunications	Open Tender	ICT	HP PPS Australia	33,622.12	22-May-24	22-May-27	CN4057323
Professional Services	Psychologists services	Limited Tender	Non-ICT	Clair Baker Psychology	11,250.00	24-May-24	30-Jun-24	CN4059195
Procurement of Software subscription	Software maintenance and support	Limited Tender	ICT	Nearmap Australia Pty Ltd	11,946.00	24-May-24	23-May-25	CN4066886
Fire Doors	Structural building products	Limited Tender	Non-ICT	Infinity Fire Protection	57,809.93	28-May-24	30-Jun-24	CN4061243
SaaS product	Software as a Service (SaaS - Cloud)	Limited Tender	ICT	Nuix Limited	72,230.40	30-May-24	30-May-25	CN4061235
ICT Equipment	Electronic manufacturing machinery and	Open Tender	ICT	Dell Australia	23,254.00	31-May-24	31-May-25	CN4061284

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
	equipment and accessories							
SaaS Product Licenses	Software as a Service (SaaS - Cloud)	Limited Tender	ICT	Billigence Pty Ltd	24,739.00	5-Jun-24	5-Jun-25	CN4057802
Research Survey Program	Research programs	Open Tender	Non-ICT	Orima Research	408,595.00	5-Jun-24	31-Dec-25	CN4063174
Security and Locks	Locks and security hardware and accessories	Open Tender	ICT	Secom Pty Ltd	87,417.00	5-Jun-24	30-Aug-24	CN4082395
Security Equipment	Security surveillance and detection	Open Tender	Non-ICT	APAC Security Pty Ltd	90,714.00	7-Jun-24	7-Jun-26	CN4068800
ICT Hardware	Electronic hardware and component parts and accessories	Open Tender	ICT	Ethan Indigenous	145,545.89	14-Jun-24	14-Jul-25	CN4064570
Labour Hire Personnel	Temporary personnel services	Open Tender	Non-ICT	Chalfont Consulting	237,000.00	17-Jun-24	17-Dec-24	CN4063208
Professional Services	Human resources services	Open Tender	Non-ICT	Maddocks	19,250.00	17-Jun-24	30-Sep-24	CN4081124
Project Manager	Project management	Open Tender	Non-ICT	Think Big Consulting	412,000.00	17-Jun-24	17-Jun-25	CN4063166
Security Equipment	Security surveillance and detection	Open Tender	Non-ICT	Smiths Detection (Australia) Pty Ltd	67,549.90	18-Jun-24	18-Jun-28	CN4068801
Software Licenses	Software	Limited Tender	ICT	CBIT Digital Forensics Services	96,347.86	21-Jun-24	11-Nov-25	CN4068797
Security Equipment	Security surveillance and detection	Open Tender	Non-ICT	Nuctech Pty Ltd	101,750.00	24-Jun-24	24-Jun-26	CN4072817

NATIONAL ANTI-CORRUPTION COMMISSION**SB24-000003****ES – Procurements – Attachment C****Procurement carried over to NACC from ACLEI**

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Office Lease Costs	Lease and rental of property or building	Limited Tender	Non-ICT	The Trust Company (Australia)	4,076,497.81	8-Jun-16	7-Jun-25	CN3358591
Office Lease Costs	Lease and rental of property or building	Limited Tender	Non-ICT	GPT Funds Management Pty Ltd	6,219,118.37	15-Sep-18	14-Sep-26	CN3567116
Prevention Maintenance	Network security equipment	Open Tender	Non-ICT	Honeywell Limited	150,460.05	21-Sep-18	21-Sep-24	CN4027093
Managed Payroll Services	Management advisory services	Limited Tender	ICT	Aurion Corporation Pty Ltd	397,785.00	27-Oct-20	26-Oct-24	CN3726734
To provide programme support for Women in Law Enforcement Strategy (WILES) Programme.	Management support services	Open Tender	Non-ICT	Australian Institute of Management Education and Training	474,579.59	1-Jan-21	1-Jan-24	CN3840475
Internal Audit Committee	Internal audits	Open Tender	Non-ICT	John Lenarduzzi	101,200.00	22-Feb-21	20-Oct-24	CN3955742
Internal Audit Committee	Internal audits	Open Tender	Non-ICT	Myra Croke	88,000.00	22-Feb-21	21-Feb-25	CN3955741
Office Lease Costs	Lease and rental of property or building	Limited Tender	Non-ICT	Australian Unity Investment Real Estate Limited	448,465.90	15-Apr-21	6-Jul-25	CN3805931
Online Recruitment and On-Boarding Solution	Software	Limited Tender	ICT	Acendre Pty Ltd	280,316.50	4-May-21	5-May-26	CN3767180
Educational and Training Services	Education and Training Services	Limited Tender	ICT	Pursuit Technology Australia Pty Ltd	12,072.50	15-Sep-21	15-Sep-23	CN3978910
Jade Investigations Case Management Software (Jade ICM)	Software maintenance and support	Limited Tender	ICT	JADE software	52,800.00	30-Sep-21	31-Oct-23	CN3811489

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Provision of Internal Audit Services and Annual Corporate planning Services	Internal audits	Open Tender	Non-ICT	Axiom Associates Pty Ltd	660,000.00	1-Jan-22	31-Dec-24	CN3838015
Provision of TechOne OneGov Ci Anywhere Software as a service (SaaS) annual SaaS Maintenance and Support services including one-off transition-in implementation consultancy service	Management information systems MIS	Limited Tender	ICT	TechnologyOne Pty Ltd	631,341.70	28-Mar-22	27-Mar-25	CN3872494
Software as a Service	Software as a Service (SaaS - Cloud)	Open Tender	ICT	Distillery Software	1,335,710.00	22-Apr-22	2-Jun-25	CN3924506
Procurement of Workstation Ergonomic Assessment Services	Individual health screening and assessment services	Limited Tender	Non-ICT	MP Safety Management	31,295.00	31-May-22	29-May-24	CN3872915
Office Lease	Lease and rental of property or building	Open Tender	Non-ICT	Perpetual Trustee Company Ltd	1,640,136.57	22-Jul-22	21-Jul-27	CN4072813
Labour Hire and Recruitment Services	Personnel recruitment	Open Tender	Non-ICT	Hudson Global Resources	153,455.00	1-Jan-23	31-Mar-24	CN3943387
Legal Services, Lease Negotiations	Legal services	Open Tender	Non-ICT	Clayton Utz Lawyers	77,200.00	9-Jan-23	30-Dec-23	CN3974185
Recruitment Services	Personnel recruitment	Open Tender	Non-ICT	DFP Recruitment	406,338.00	10-Feb-23	9-Feb-25	CN3978872
Web design Services	Graphic design	Open Tender	ICT	ICON Agency	78,650.00	28-Feb-23	28-Jul-23	CN3977382
Internal engineering services for Canberra, Brisbane and Perth offices	Interior finishing and furnishing and remodelling services	Open Tender	Non-ICT	Interior Engineering Pty Ltd	233,035.00	28-Feb-23	30-Mar-24	CN3960228
RP Data subscription	Online database information retrieval systems	Open Tender	ICT	CoreLogic	10,480.00	1-Mar-23	29-Feb-24	CN3955846

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Media Monitoring Services	Data Voice or Multimedia Network Equipment or Platforms and Accessories	Open Tender	ICT	Stroom Media Monitoring	32,986.80	1-Mar-23	20-Feb-25	CN3974183
Digital Sourcing	Software as a Service (SaaS - Cloud)	Open Tender	ICT	Amnesium Pty Ltd	37,564.00	3-Mar-23	2-Apr-24	CN3955750
Provision of e-Learning software	Software	Open Tender	ICT	Chameleon Creator Ltd	24,000.00	15-Mar-23	14-Mar-25	CN3955809
Provision of 350 X Yubikeys	Electronic hardware and component parts and accessories	Open Tender	ICT	Data#3	48,833.00	16-Mar-23	15-Mar-24	CN3955834
Implementation assistance of TechOne	Software maintenance and support	Open Tender	ICT	Green Cloud	87,600.00	24-Mar-23	30-Jun-25	CN3955535
Provision of TechnologyOne services	Online database information retrieval systems	Open Tender	ICT	TechnologyOne Pty Ltd	926,673.35	28-Mar-23	27-Mar-26	CN3959815
Network Connectivity	Management information systems MIS	Open Tender	ICT	Centorrino Technologies Pty Ltd	2,241,155.30	29-Mar-23	21-Mar-26	CN3956857
NACC Cloud Secure Internet Gateway	Management information systems MIS	Open Tender	ICT	Centorrino Technologies Pty Ltd	1,907,262.72	29-Mar-23	21-Mar-26	CN3956858
Professional Services	Project management	Open Tender	Non-ICT	Projects Assured	598,240.00	3-Apr-23	30-Apr-24	CN4027160
Fixed line voice carriage services	Telecommunications media services	Open Tender	ICT	Telstra Ltd	119,790.00	21-Apr-23	6-Apr-25	CN3960666
Editing, graphic design for annual report	Layout or graphics editing services	Open Tender	Non-ICT	TTF Giraffe Visual Communication Management Unit Trust	14,575.00	1-May-23	10-Nov-23	CN3959889
Software as a Service (Content Manager)	Management information systems MIS	Open Tender	ICT	Kapish Services Pty Ltd	386,840.19	9-May-23	30-Apr-25	CN3977441

Procurement Description	Category	Procurement Method	ICT/ Non-ICT Procurement	Successful Supplier	Value (GST Inc) \$	Start Date	End Date	CN ID
Recruitment of CIO	Management advisory services	Open Tender	Non-ICT	Yardstick Advisory	274,560.00	22-May-23	22-Nov-23	CN3985736
Adobe ETLA	Software maintenance and support	Open Tender	ICT	Data#3 Limited	58,659.56	22-May-23	7-Jun-25	CN4076459
ICT Software	Software as a Service (SaaS - Cloud)	Limited Tender	ICT	Visual Analysis Pty Ltd	33,148.01	01-Jun-23	31-May-25	CN4106075
Supply and implementation of Cloud Contact Centre System	Components for information technology or broadcasting or telecommunications	Open Tender	ICT	DATAKOM SYSTEMS (AU) PTY LTD	175,875.00	2-Jun-23	2-Jun-25	CN4004266
Canberra Office Lease	Lease and rental of property or building	Open Tender	Non-ICT	ACME Co No.4	23,212,395.00	15-Jun-23	31-Jan-34	CN3988856