

Minutes

Prepared by: NSAP Secretariat on Friday 10 July 2026

Cleared by: Section 22 - Irrelevant Material Wednesday 22 July 2026

Endorsed by: Acting Commissioner Kilgour on Tuesday 4 August 2026

#	Minutes
1.	Introduction and apologies <u>Introduction:</u> - The meeting commenced at 1:01pm. - Acting Commissioner Kilgour welcomed members and formally welcomed the new acting Deputy Commissioners to the NSAP meeting.
2.	Conflicts of Interest Section 22 - Irrelevant Material <u>New disclosures</u> Section 22 - Irrelevant Material In relation to Section 47E - Certain operations of agencies (in the Tier 1 to Tier 2 Escalations), Acting Deputy Commissioner Shakespeare disclosed that she has worked professionally with Section 47E - Certain operations of agencies in her previous role as a Deputy Secretary at the Department of Health, Disability and Ageing. Acting Commissioner Kilgour

ruled that the disclosure does not amount to an actual or perceived conflict of interest*

Declarations:

- In relation to Section 47E - Certain operations of agencies, Section 37 - Documents affected Acting Deputy Commissioner Shakespeare declared a professional association with Section 47E - Certain operations of agencies, Section 37 - Documents affected from her time as Deputy Secretary at the Department of Health, Ageing and Disability and did consider there to be an actual conflict of interest. Deputy Commissioner Shakespeare will not participate in the discussion or consideration of this matter.

**Declaration has been added to the NSAP COI Register.*

Section 22 - Irrelevant Material

The order of these minutes is indicative of the way items were presented, and the numbers remain in the order of their position on the original agenda.

Deputy Commissioner Shakespeare left the meeting during the Action items when CAS Section 47E - Certain operations of agencies, Section 37 - Documents affected was discussed. This early discussion on CAS Section 47E - Certain operations of agencies, Section 37 - Documents affected also covered the Noting of this matter and a separate conversation did not occur later in the meeting.

Section 22 - Irrelevant Material

Minutes

Prepared by: NSAP Secretariat on Friday 16 May 2025

Cleared by: Section 22 - Irrelevant Material

Endorsed by: Commissioner Brereton on Thursday 5 June 2025

#	Minutes
1.	Introduction, conflicts of interest and apologies <u>Introduction:</u> - The meeting commenced at 10.03am - The Commissioner welcomed members to the NSAP meeting. <u>Conflicts of Interest:</u> - In relation to Section 47E - Certain operations of agencies and Section 47E - Certain operations of agencies Section 22 - Irrelevant Material - Deputy Commissioner Gauntlett declared a perceived conflict of interest in relation Section 47E - Certain operations of agencies due to a limited previous professional association in his role as Disability Discrimination Commissioner at the Australian Human Rights Commission. Deputy Commissioner Gauntlett will not participate in deliberations on this matter.* Section 22 - Irrelevant Material <i>*Declaration has been added to the NSAP COI Register</i>
2.	Minutes of previous meeting

Minutes

Prepared by: NSAP Secretariat on Friday 20 December 2024

Cleared by: **Section 22 - Irrelevant Material** Monday 23 December 2024

Endorsed by: Commissioner Brereton on Tuesday 28 January 2025

#	Minutes
1.	Introduction, conflicts of interest and apologies <u>Introduction:</u> - The meeting commenced at 11.01 am. - The Commissioner welcomed members to the NSAP meeting. <u>Conflicts of Interest:</u> Section 22 - Irrelevant Material Section 22 - Irrelevant Material Section 22 - Irrelevant Material Section 22 - Irrelevant Material - In relation to Section 47E - Certain operations of agencies Deputy Commissioner Gauntlett declared that in his previous role as the Disability Discrimination Commissioner at the Australian Human Rights Commissioner he had met Section 47E - Certain operations of agencies on two occasions but did not consider there to be a conflict of interest.* Section 22 - Irrelevant Material <i>*Declaration has been added to the NSAP COI Register</i> Section 22 - Irrelevant Material Section 22 - Irrelevant Material Section 22 - Irrelevant Material Section 22 - Irrelevant Material

Section 22 - Irrelevant Material

- In relation to Section 47E - Certain operations of agencies, Deputy Commissioner Gauntlett referenced a previously declared professional association made on 19 December 2024 in relation to Section 47E - Certain operations of agencies. Deputy Commissioner Gauntlett did not consider there to be a conflict of interest.*
*(19 December declaration - Deputy Commissioner Gauntlett declared that in his previous role as the Disability Discrimination Commissioner at the Australian Human Rights Commissioner he had met Section 47E - Certain operations of agencies on two occasions and did not consider there to be a conflict of interest.)**
- In relation to Section 47E - Certain operations of agencies the Commissioner declared he had recently participated in a meeting with Section 47E - Certain operations of agencies. The Commissioner did not consider there to be a conflict of interest.*

Section 22 - Irrelevant Material

*Declaration has been added to the NSAP COI Register

Section 22 - Irrelevant Material

Minutes

Prepared by: NSAP Secretariat on Friday 20 February 2026

Cleared by: Section 22 - Irrelevant Material

Endorsed by: Commissioner Brereton on Thursday 5 March 2026

#	Minutes
1.	Introduction, conflicts of interest and apologies <u>Introduction:</u> • The meeting commenced at 10.00am. • The Commissioner welcomed members to the NSAP meeting. <u>Conflicts of Interest:</u> • In relation to Section 47E - Certain operations of agencies, Deputy Commissioner Gauntlett disclosed in his previous role as Disability Discrimination Commissioner at the Australian Human Rights Commission he provided policy input to Section 47E - Certain operations of agencies. Deputy Commissioner Gauntlett has never met any of the business or officials named and has had one off meetings with the organisations involved. The Commissioner agreed that no conflict arose. Section 22 - Irrelevant Material

Notes

Agenda Item No	Notes
1.	Introduction, Conflicts of Interest and Apologies The meeting commenced at 10:00am. <u>Conflicts of Interest:</u> Section 22 - Irrelevant Material • Section 47E - Certain operations of agencies - the Commissioner has a connection to Section 47E - Certain operations of agencies from 25 years ago. Section 22 - Irrelevant Material
2.	Outcomes from Previous Meetings